

MICKA T. STANTON
DIRECTOR

County of Hoke
Department of Social Services

P.O. Box 340
RAEFORD, NC 28376-0340

TELEPHONE
(910) 875-8725

FAX
(910) 848-7766

MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

February 24, 2020

A meeting of the Hoke County Department of Social Services (the “*Board*”) was held at 4:00 p.m. on February 24, 2020 in the Conference Room located in the County Department of Social Services (T.B. Lester, Jr. Building) at 314 South Magnolia Street, Raeford NC, pursuant to notice duly given. The following Board Members (“*BM*”), constituting a quorum, were present:

Charlotte Kelly, Chair
Bill Evans, Vice- Chair
Brenda Branch
Linda Revels
Allen Thomas, Jr. (via teleconferencing)

Also present representing the Department were Terry Stanton, Department of Social Services Director; Barbara Mena-Peña, Administrative Officer; Tera Campbell, Personnel Technician; Tammy Brewer, Family Support Services Supervisor; and Jose Coker, Department of Social Services Attorney.

Chair Kelly called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Chair Kelly asked Vice-Chair Evans to give the invocation. Chair Kelly asked for a motion to approve the consent agenda. Vice-Chair Evans made a motion to approve the consent agenda consisting of (a) the January 27, 2019 minutes; and (b) the next meeting date of March 30, 2020 at the Pratt Building, which was seconded by BM Branch. The vote was unanimous.

Chair Kelly asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported that on January 31, 2020 the Division of Child Development and Early Education (DCDEE) completed a reversion/reallocation of child care funds. Ms. Brewer stated that all counties spending under 91% (ninety-one percent), the state took away funds. She stated that the funds taken from Non-Smart Start was \$220,891.00 but \$10,823.00 was given into the IV-E funds. The total amount of funds that was reverted from Non-Smart Start was \$210,068.00. The total Child Care amount spent for January 2020 was \$179,108.00. The amount spent in Smart Start was \$27,184.00 and the amount spent on Non-Smart Start funds was \$151,924.00. Current coefficient is 96% (ninety-six percent). The unexpended Non-Smart Start

balance was \$743,529.00 and unexpended Smart Start balance was \$62,754.00. As of December 2019, there are not any children on the waiting list. The Board discussed the Child Care presentation. Chair Kelly asked if the Board had any questions regarding Child Care. Ms. Brewer added that there will be another reversion/reallocation sometime this year. BM Thomas commented on the presentation. Chair Kelly asked if the Board had any more comments. The Board had none.

Chair Kelly asked for Director's comments. Director Stanton spoke of the vacancy positions the agency currently has in the department. The Board discussed the agency vacancies. Director Stanton proceeded to mention the State will be at the agency tomorrow, Tuesday, February 25, 2020 at 10:00am to go over the improvement evaluation for the agency that took place on January 21, 2020. He mentioned, he will provide the Board with a copy of the improvement evaluation plan when he receives it. Director Stanton informed the Board that the agency, NC Works and Sandhills Community College were asked to work together on a contract. Director Stanton stated the contract consists of hiring a Case Manager to work at the agency and who will work with Food and Nutrition Services (FNS) recipients to provide them with the necessary resources needed for employment and education. He stated he will keep the Board updated. The Board discussed the contract. Director Stanton informed the Board the agency will be a part of the Emergency Preparedness workshop through Southeastern Community Family Services. He stated the workshop will take place on March 17, 2020 at the Senior Services building from 10:00 a.m. to 3:00 p.m. He also stated that the agency will have a booth set up to give out information. Director Stanton then directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout and a letter from the State in regards to the MOA. The Board reviewed and discussed the January 2020 data and measurements of the MOA report. Ms. Brewer added that Child Care is scheduled for State monitoring March 10th and 11th, 2020. Director Stanton also added there will be monitoring and audits taking place during the summer. The Board discussed the MOA, monitoring, audits and the improvement evaluation for the agency. Chair Kelly asked if there were any comments or questions from the board. Vice-Chair Evans commented on the letter from the State in regards to the MOA. Chair Kelly asked if there were any questions from the board. There were none.

Chair Kelly asked for a motion to adjourn the meeting. BM Revels made a motion to adjourn which was seconded by Vice-Chair Evans. The vote was unanimous.

Charlotte Kelly, Chair

Micka T. Stanton, Secretary

Date